

## School Board Advisory Committee Working Group

### Freedom of Information Act

DRAFT	Feedback	Final
<p>As a body created by the School Board or for the purpose of advising the School Board, this Committee is a public body subject to the requirements of Virginia's Freedom of Information Act (the Act). All e-mail, texts, notes, written communications, or other documents concerning advisory committee business are subject to FOIA.</p> <p>At the first meeting of every school year the Committee shall receive a training on the Act. All meetings and communications of this Committee shall comply with the Act and all members are required to read and become familiar with the Act.</p> <p>The Council chair should collaborate with the Council's staff (or board) liaison to ensure all Council members understand how FOIA applies to them.</p>	<p>Agree</p> <p>Who is responsible for giving the training at the beginning of each year?</p>	<p>As a body created by the School Board or for the purpose of advising the School Board, this <b>council</b> is a public body subject to the requirements of Virginia's Freedom of Information Act (the Act). All e-mail, texts, notes, written communications, or other documents concerning advisory committee business are subject to FOIA.</p> <p>At the first meeting of every school year the <b>council</b> shall receive a training on the Act <b>from chair and APS staff</b>. All meetings and communications of this <b>council</b> shall comply with the Act and all members are required to read and become familiar with the Act.</p> <p>The Council chair should collaborate with the Council's staff (or board) liaison to ensure all Council members understand how FOIA applies to them.</p>