



Arlington  
Public  
Schools



## APS Strategic Plan 2024-30



## School Board Advisory Committee Working Group

**Meeting#1- December 17, 2024  
6:30-8:30**

Jonathan Turrisi, Director of Accountability,  
Evaluation & Strategic Planning

1. Ensure understanding of the purpose of the five current School Board Advisory Committees
2. Assess the existing APS School Board Advisory Committees' alignment with the priorities and performance objectives in the 2024-30 Strategic Plan
3. Identify advisory committees from other school divisions that the group would like to learn more about
4. Develop a list of the strengths, limitations and challenges with the current APS School Board Advisory Committee structure

- Welcome / Opening
  - Grounding Activity
  - Working Agreements
- Review of organization of current APS SB Advisory Committees
- Review purpose of the current APS SB Advisory Committees and assess alignment to the priorities and performance objectives objectives
- Examples of School Board Advisory Committee Structures in NOVA/DMV and National
- APS SB Advisory Committees - Strengths, Challenges/Limitations, Opportunities for Improvement
- Next Steps

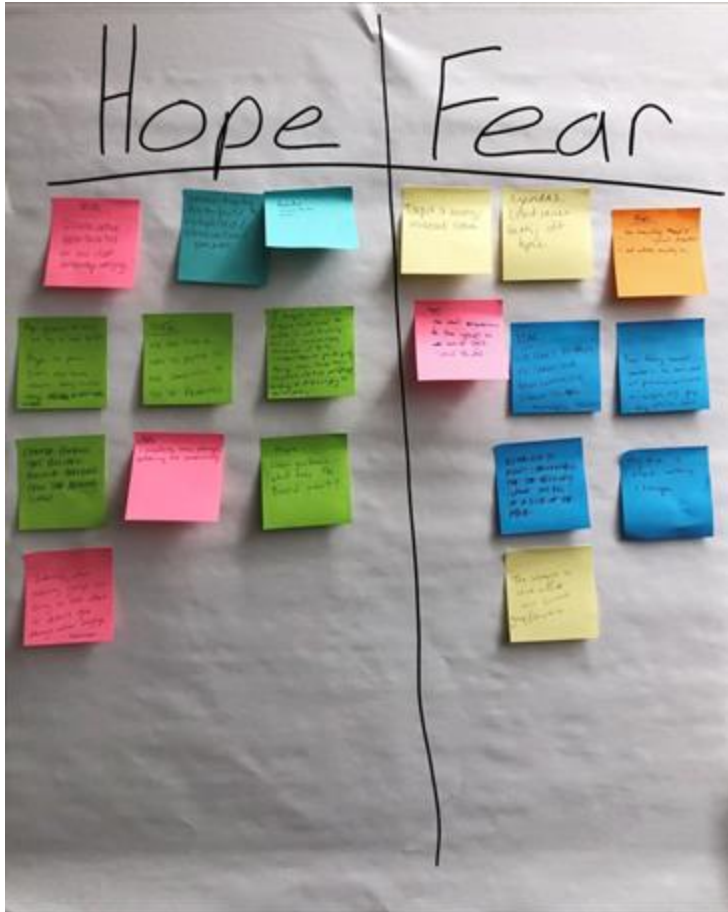
# Meeting Dates & Milestones

Meeting Date	Milestones (from Charge)
November 19, 2024	<ul style="list-style-type: none"> <li>Evaluate the strengths, effectiveness and limitations of the current APS School Board advisory committee organizational structure (#2)</li> </ul>
December 17, 2024	<ul style="list-style-type: none"> <li>Evaluate the strengths, effectiveness and limitations of the current APS School Board advisory committee organizational structure (#2)</li> <li>Identify name of each proposed school board advisory committee and a charge that aligns the work of the committee with at least one of the priorities in the 2024-30 Strategic Plan (#3a)- MOVE TO JANUARY</li> </ul>
January 21, 2025	<ul style="list-style-type: none"> <li>A proposed membership composition for each advisory committee (#3d)</li> <li>Roles and responsibilities of advisory committee members, including leadership on the committee (#3e)</li> <li>Length of term and term limits of committee members (#3f)</li> </ul>
February 18, 2025	<ul style="list-style-type: none"> <li>The role and purpose of subcommittees and process for forming within each of the proposed school board advisory committees (#3b)</li> <li>Reporting structure and expectations for the committee's work (#3c)</li> <li>A statement that describes the purpose and value of School Board Advisory Committees AND Role of School Board Advisory Committees and desired outcomes for the work of the advisory committees (#1)</li> </ul>
March 18, 2025	<ul style="list-style-type: none"> <li>Develop a process, including a proposed timeline, for integrating or transitioning existing committee's structure to its new organization (#4)</li> </ul>
April 22, 2025	<ul style="list-style-type: none"> <li>Review feedback collected (3/19-4/13) and make any needed revisions to deliverables from the charge (#1-4)</li> </ul>
May 20, 2025	<ul style="list-style-type: none"> <li>Review recommendation and make any final adjustments</li> </ul>

**Step 1 (Small Group)** – What is one activity you look forward to doing over Winter break?

**Step 2 (Whole Group)** – One person from each table shares

- Presume Positive Intentions
- Respect Each Other
- One Person Speaks at a Time
- Everyone Participates
- Enable Equity of Voice
- Paraphrase
- Pose Questions
- Stay on Task in alignment with Charge
- Use full names instead of acronyms
- Start and Stop on Time
- Schedule Appropriate Breaks
- Evaluate at End of Meeting
- Cell Phones on Silent or Vibrate

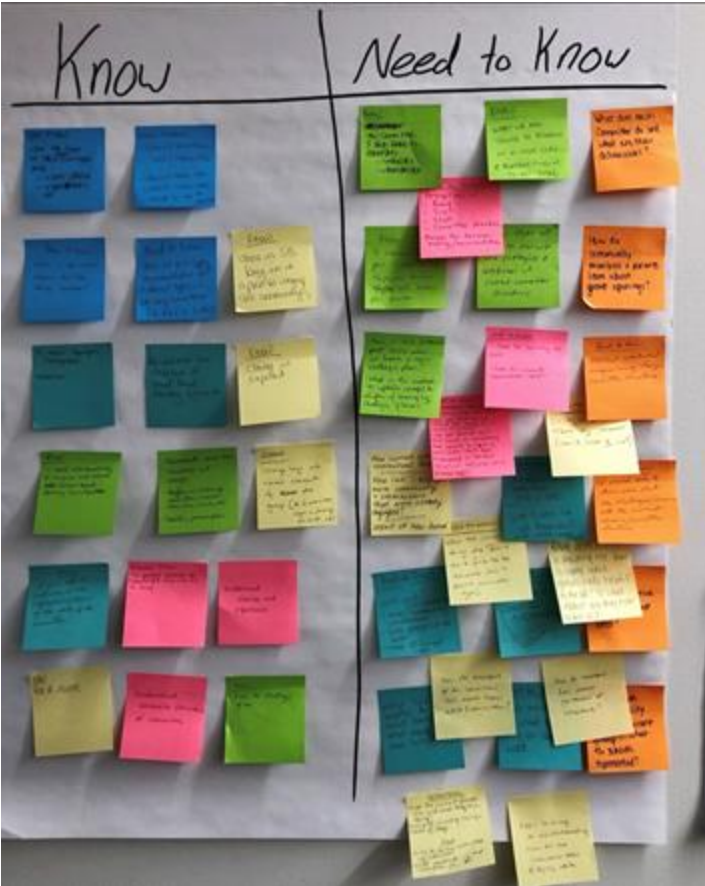


## Hopes

- Enhance collaboration opportunities
- Simplify & streamline processes for advisory committees
- Better tie committees to Strategic Priorities
- Create effective framework that provides useful and positive feedback from advisory committees that is acted upon
- Bettering the community

## Fears

- Getting off-topic / lack of focus
- Nothing changes
- Not achieving consensus to assist APS
- Not thinking outside our current structure
- Seeing things through cynical perspective
- Group think



## Know

- **Charge / Expected outcomes of group**
- SB Buy-In
- Timeline
- Re-evaluate current structure
- Outside the box thinking

## Need Know

- **Role of each existing advisory committee**
- **Challenges/concerns with current structure - What is working? What is not?**
- **What has been helpful AND would be more helpful to the School Board**
- **Composition & diversity of current advisory groups**
- **The extent existing committee recommendations have implemented/acted upon**
- How subcommittees are formed and their role
- Current committee members feelings about current structure
- How current committees align to Str. Plan Priorities
- How recommendations will apply across committees
- Sustainability of new structure past 2030 and process for updating
- Potential unintended consequences of making changes to existing structure
- Can working group members focus on areas of interest?
- How committees interact (e.g. FAC & JFAC)
- Impact of new board members

## School Board Standing Committees

Advisory Council on Teaching & Learning (ACTL)

Advisory Council on School Facilities and Capital Programs (FAC)

Arlington Special Education Advisory Committee (ASEAC)

Budget Advisory Council (BAC)

School Health Advisory Board (SHAB)

**ASEAC** - is required under Virginia Administrative Code

**SHAB**- The Code of Virginia states school divisions "May establish a school health advisory board"

## Joint County Board and School Board Advisory Committees

Joint Facilities Advisory Commission (JFAC)

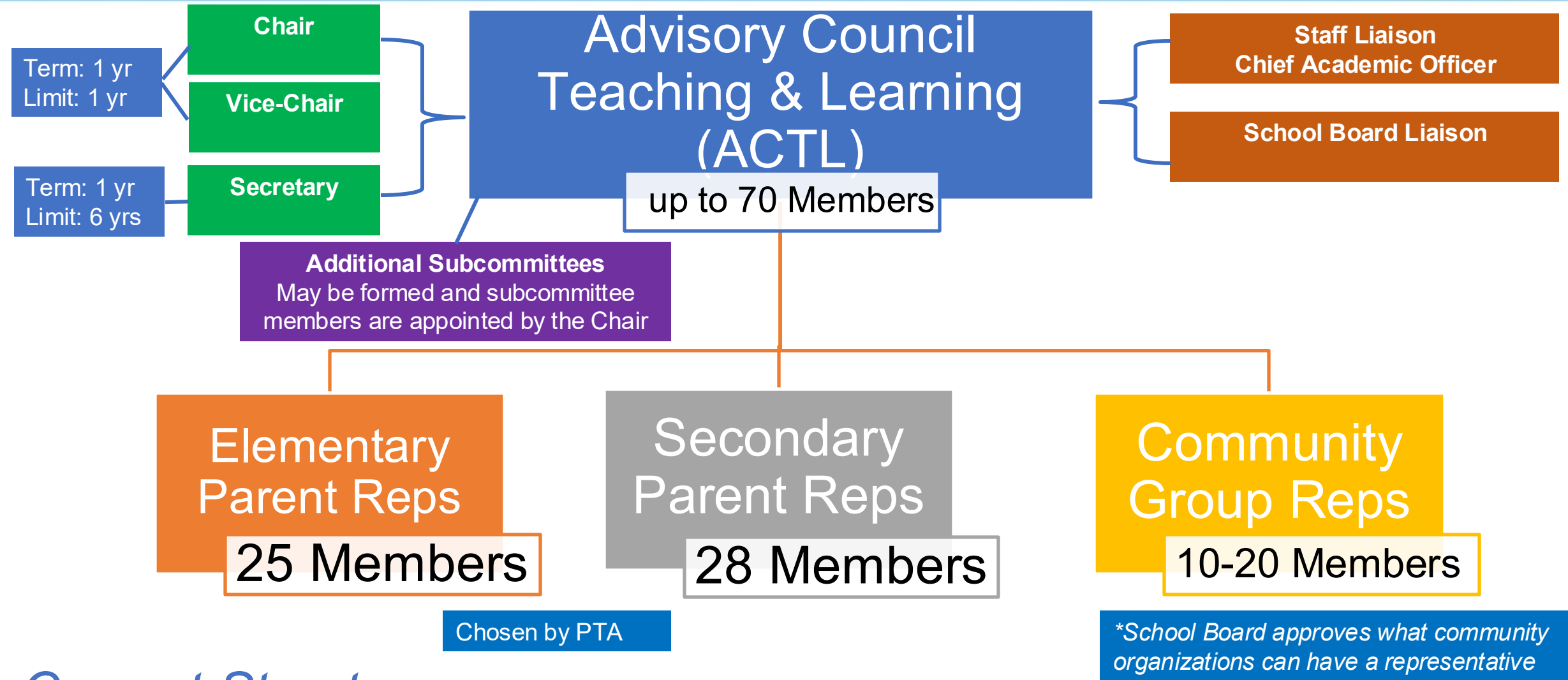
Joint Committee on Transportation Choices (JCTC)

Arlington Partnership for Children, Youth & Families (APCYF)

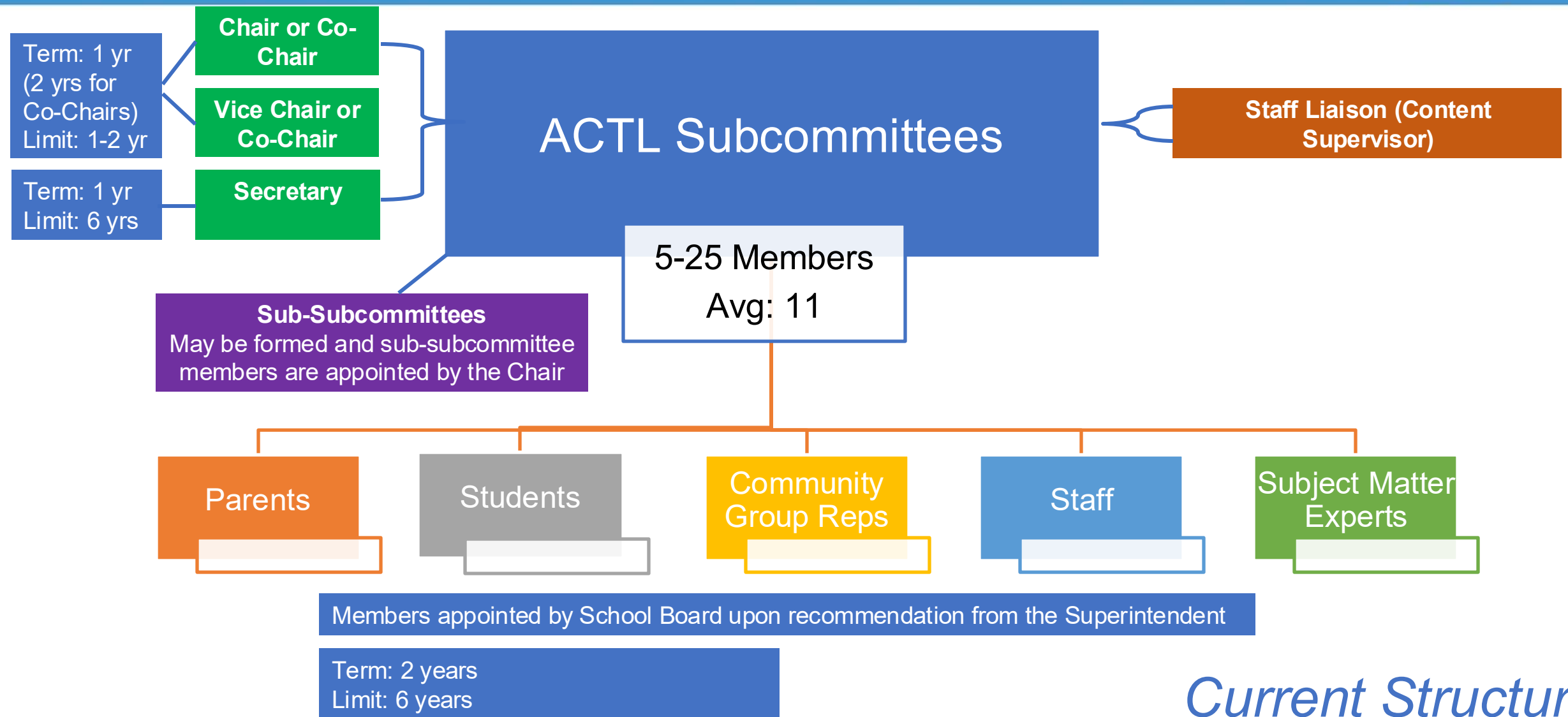
The Working Group will NOT be recommending changes to the Joint County Board and School Board Advisory Committees

- ACTL is made up of **40-50 individuals** with **representatives from each school** and certain community organizations
- They review system-wide **curriculum** and **instructional programs** and develop recommendations for improvement.
- **14 content and/or program area subcommittees** that report to the Advisory Council at least annually

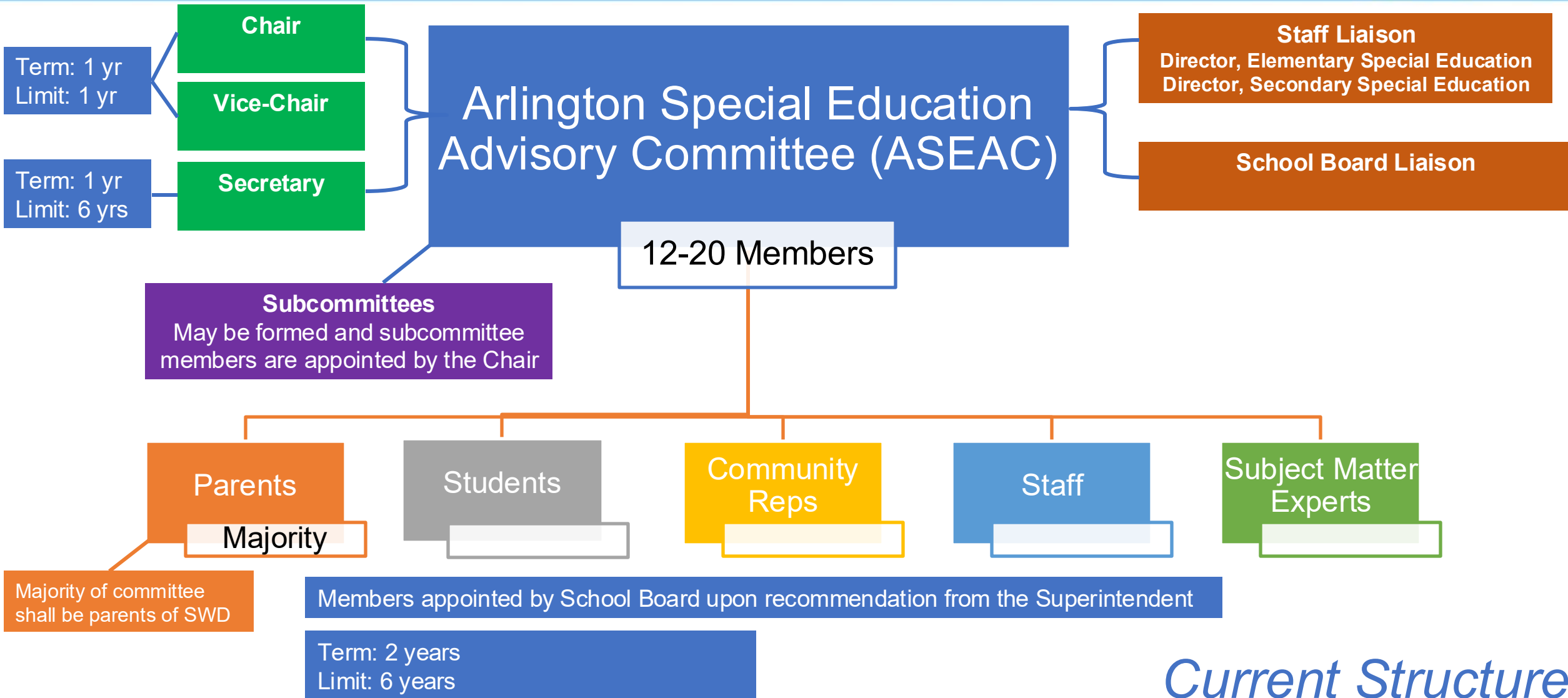




Current Structure

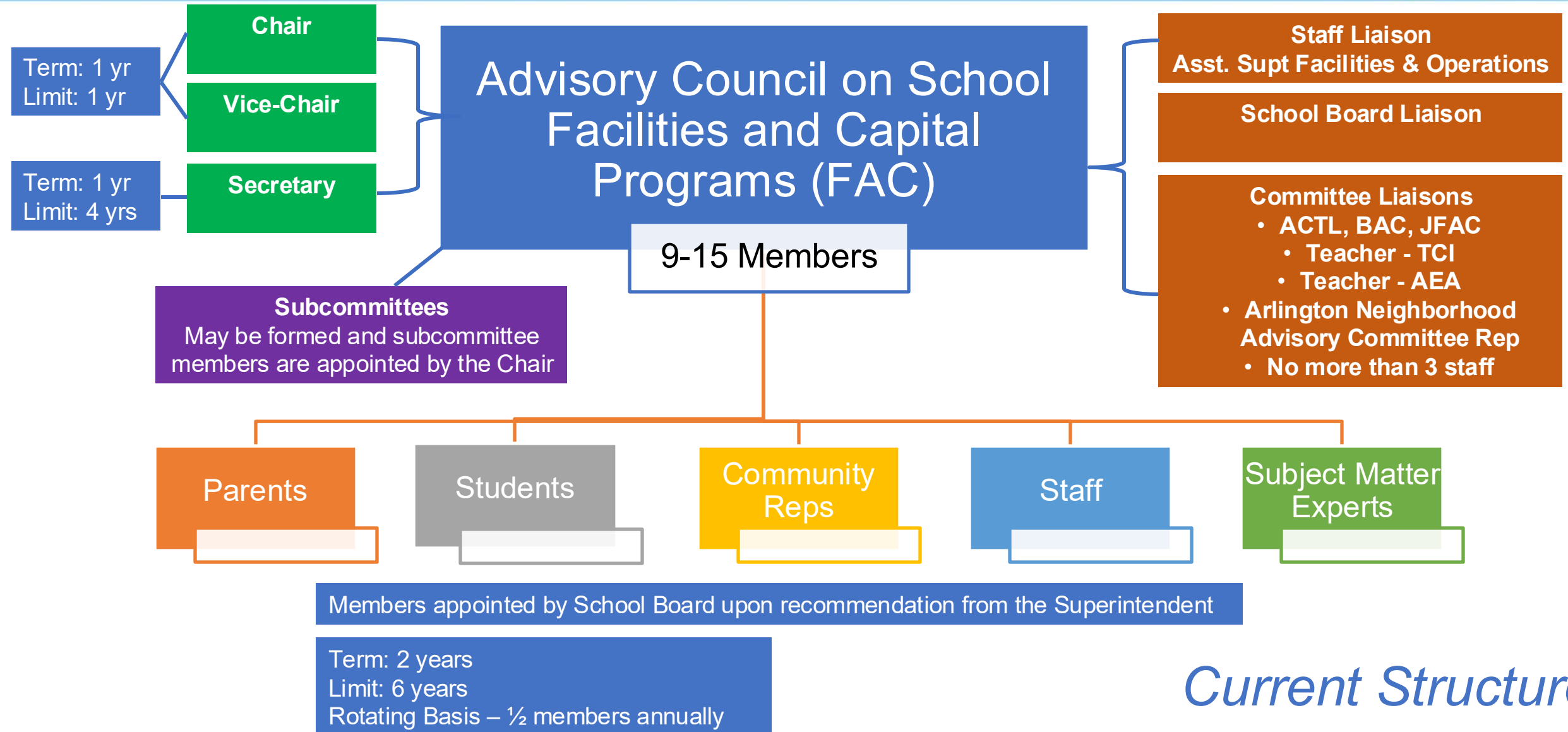


*Current Structure*

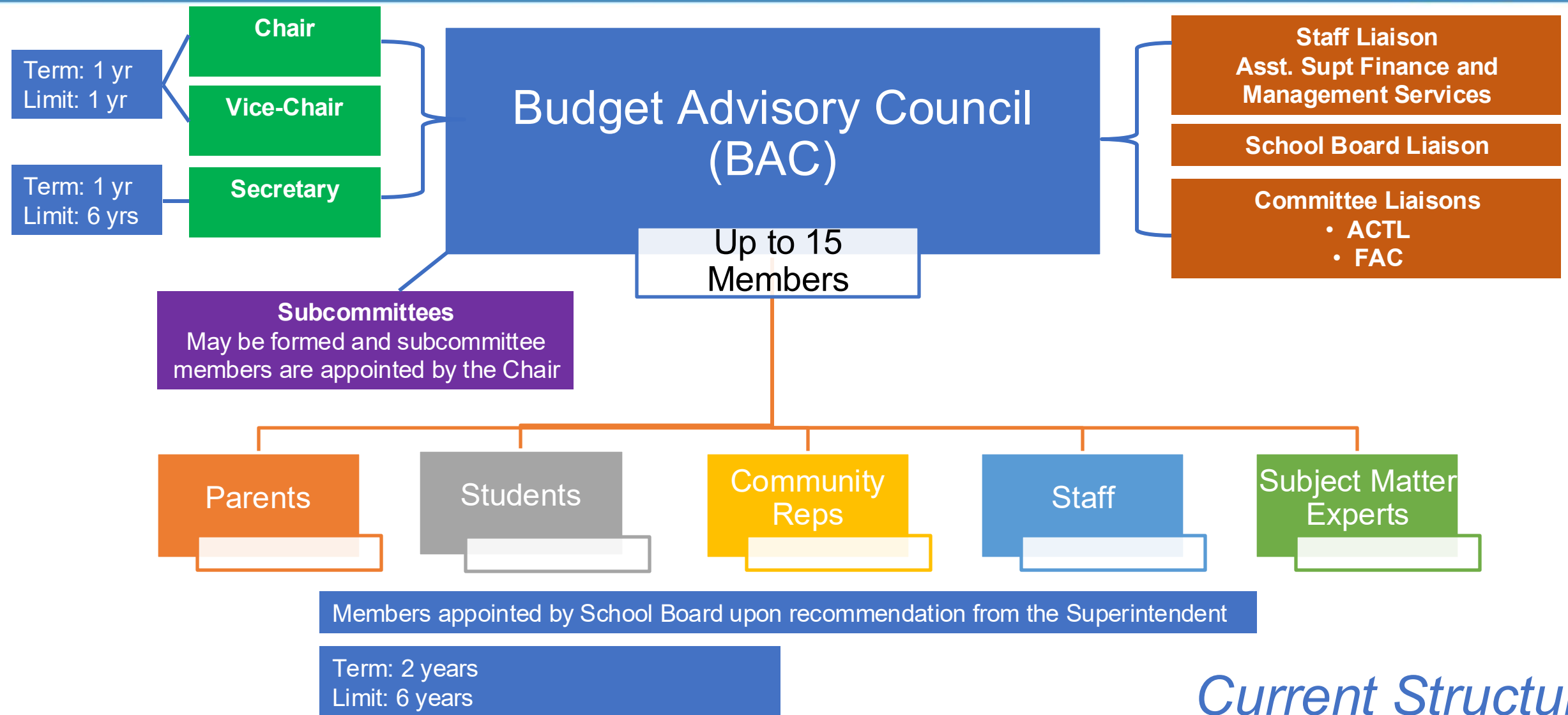


*Current Structure*

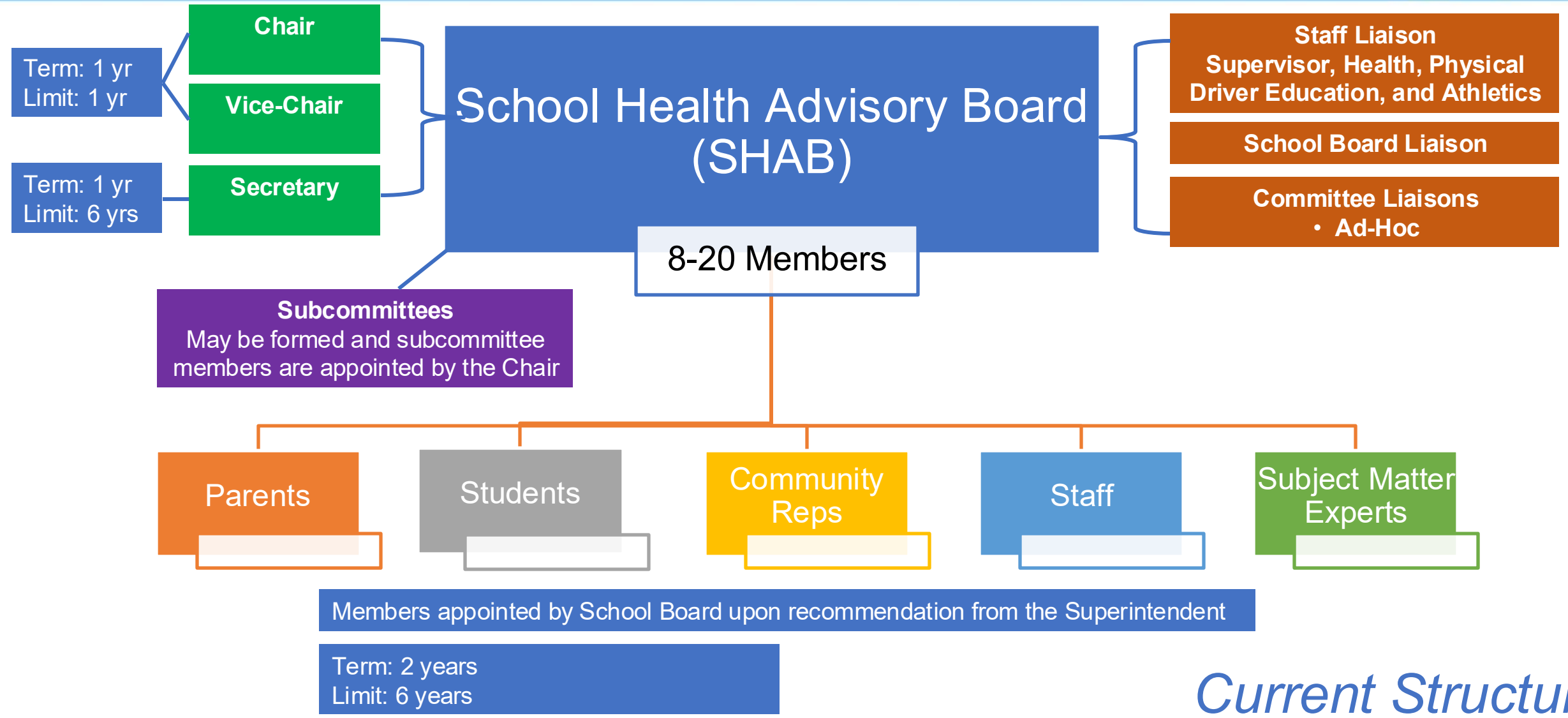
# Advisory Council on School Facilities and Capital Programs (FAC)



*Current Structure*



*Current Structure*



*Current Structure*

- STEP 1 - Review 2024-30 APS Strategic Plan - Summary
- STEP 2 - Review School Board Advisory Committee Policy
- STEP 3 – STATION ACTIVITY – 5=8 minutes at each station

\*Review the **Purpose Statement (1st paragraph)** on each of the following PIP's & place a "X" in the cell if the group agrees the committee's purpose aligns with the Strategic Plan Priority and Performance Objectives.

Does the purpose statement suggest that the work of the committee is designed to help APS advance the priority and meet the performance objectives?

Table 1 - PIP 1 – ACTL Council & PIP 2 – ACTL subcommittees

Table 2 - PIP 3- Facilities Advisory Committee

Table 3 - PIP 4 – School Health Advisory Board

Table 4 - PIP 5 – Arlington Special Education Advisory Committee

Table 5 - PIP 6 – Budget Advisory Council

# Alignment to Strategic Priorities

	ACTL Council	ACTL Subcommittees	Facilities Advisory Council	School Health Advisory Board	Arlington Special Education Advisory Committee	Budget Advisory Council
Student Academic Growth & Success	X	X	Area of need	x	x	
Student Well-Being	<i>X, not explicitly stated in PIP</i>	X		x	x	
Student Centered Workforce	<i>X, not explicitly stated in PIP</i>	X			<i>X, not explicitly stated in PIP</i>	<i>X, not explicitly stated in PIP</i>
Operational Excellence		<i>X, not explicitly stated in PIP</i>	✓	x	<i>X, not explicitly stated in PIP</i>	x
Student, Family, Community Partnerships	<i>X, not explicitly stated in PIP</i>	<i>X, not explicitly stated in PIP</i>		x	x	

	ACTL Council	ACTL Subcommittees	Facilities Advisory Council	School Health Advisory Board	Arlington Special Education Advisory Committee	Budget Advisory Council
Proficiency Gaps- SOL's	X	X			x	
Growth – Math & Reading	X	X			x	
80% Inclusion					x	
College, Career, Civic Readiness		X			x	

	ACTL Council	ACTL Subcommittees	Facilities Advisory Council	School Health Advisory Board	Arlington Special Education Advisory Committee	Budget Advisory Council
School Climate & Mental Health		X		X	X	
Chronic Absenteeism		X, not explicitly stated		X	X	
Suspensions					X	
LGBTQ+		X		X		
Student Safety			✓	X	X	

	ACTL Council	ACTL Subcommittees	Facilities Advisory Council	School Health Advisory Board	Arlington Special Education Advisory Committee	Budget Advisory Council
Professional Learning	X, not explicitly in PIP	X				
Workplace Climate		X, not explicitly in PIP				
Employee Retention & Diversity					x	x
Staff Safety			✓	X	x	

	ACTL Council	ACTL Subcommittees	Facilities Advisory Council	School Health Advisory Board	Arlington Special Education Advisory Committee	Budget Advisory Council
Facility Conditions			✓	x		x
Free Meals						
On-Time Bus Arrival				x		
Technology Systems		x		x	x	x
Environmental Sustainability			✓	x		x

	ACTL Council	ACTL Subcommittees	Facilities Advisory Council	School Health Advisory Board	Arlington Special Education Advisory Committee	Budget Advisory Council
Student Partnerships				X	X	
Family Partnerships		X, not explicitly stated in PIP		X	X	
Community Partnerships				X	X	

## ACTL

The collective purpose of the council is not in alignment with the with the ACTL subcommittees

## ACTL Subcommittees

- The purpose is focused on teachers but the subcommittee listed are all focused on students.

## FAC

Narrow focus on buildings/CIP

Only aligns with two of the five performance objectives of operational excellence.

## SHAB

- Student centered - Concerns about overlap with ASEAC - Only aligned to three ( $\frac{3}{5}$ ) priorities in strategic plan
- Appears to lack a connection to instruction

## ASEAC

- This committee needs to be realigned to better correspond with the Strategic Plan.

## BAC

We think that the committee likely touches all things strategic plan but the PIP isn't explicit. You might also need to know what the committee recommendations are. Perhaps add reference to strategic plan in the PIP

S

S

## Scan & Brainstorm (10 min)

**Silently** – Scan the list of committees across the school divisions listed and place an “X” next to the committees that respond to the prompts:

1. Are there any committees that are or appear **different** (based on the title) than what APS currently has that you are interested in learning more about and believe would help inform the group’s work?
2. Focus identification on the committees that are **different** AND appear to possibly align with at least one the 2024-30 APS Strategic Plan Priorities & Performance Objectives

*NOTE: For committees that appear identical (e.g. Budget Advisory Council) to what APS currently has, we will obtain whatever documentation is available online that lists the charter, purpose, structure so there is no need to place an X next to those committees*

Arlington	Alexandria	Falls Church	Fairfax
<ul style="list-style-type: none"> <li>Advisory Council on Teaching &amp; Learning Instruction (ACTL)</li> <li>Advisory Council on School Facilities and Capital Programs (FAC)</li> <li>Special Education Advisory Committee (ASEAC)</li> <li>Budget Advisory Committee (BAC)</li> <li>School Health Advisory Board (SHAB)</li> </ul> <p>-----</p> <ul style="list-style-type: none"> <li>Joint Facilities Advisory Commission (JFAC)</li> <li>Advisory Committee on Transportation Choices (ACTC)</li> <li>Arlington Partnership for Children, Youth &amp; Families (APCYF)</li> </ul>	<ul style="list-style-type: none"> <li>Advanced Academic Services</li> <li>Athletic Hall of Fame</li> <li>Budget Advisory Committee</li> <li>Career &amp; Technical Education</li> <li>School Health</li> <li>Special Education</li> <li>Joint City Council-School Board</li> </ul>	<ul style="list-style-type: none"> <li>Administrative Employee (AEAC)</li> <li>Business in Education Partnership</li> <li>English for Speakers of Other Languages (ESOL) Advisory Committee</li> <li>Extended Day Care Advisory Board</li> <li>Health and Wellness Advisory Committee</li> <li>Gifted Education Advisory Committee</li> <li>Professional Employees Advisory Committee (PEAC)</li> <li>Special Education Advisory Committee</li> <li>Support Employees Advisory Committee (SEAC)</li> <li>Title I Parent Advisory Committee</li> </ul>	<p><b>Standing Committees (5)</b></p> <ul style="list-style-type: none"> <li>Audit Committee</li> <li>Budget Committee</li> <li>Comprehensive Planning Development Committee</li> <li>Governance Committee</li> <li>Public Engagement Committee</li> </ul> <p><b>Community Advisory Committees (10)</b></p> <ul style="list-style-type: none"> <li>Adult and Community Education</li> <li>Advanced Academic Programs</li> <li>Advisory Committee for Students with Disabilities</li> <li>Career and Technical Education</li> <li>Facilities Planning Advisory Committee</li> <li>Family Life Education Advisory Committee</li> <li>Human Resources Advisory Committee</li> <li>Minority Student Achievement Oversight Committee (MSAOC)</li> <li>School Health Advisory Committee,</li> <li>Title I Parent Advisory Committee</li> </ul>

Arlington	Loudoun	Prince William	Prince George
<ul style="list-style-type: none"> <li>Advisory Council on Teaching &amp; Learning Instruction (ACTL)</li> <li>Advisory Council on School Facilities and Capital Programs (FAC)</li> <li>Special Education Advisory Committee (ASEAC)</li> <li>Budget Advisory Committee (BAC)</li> <li>School Health Advisory Board (SHAB)</li> <li>Joint Facilities Advisory Commission (JFAC)</li> <li>Advisory Committee on Transportation Choices (ACTC)</li> <li>Arlington Partnership for Children, Youth &amp; Families (APCYF)</li> </ul>	<p><b>Standing Committees (8)</b></p> <ul style="list-style-type: none"> <li>Curriculum &amp; Instruction</li> <li>Finance &amp; Operations</li> <li>Human Resources &amp; Talent Development</li> <li>Joint Committee with Board of Supervisors</li> <li>Legislative, Audit, Policy</li> <li>Student Services</li> <li>Specialized Programs</li> <li>Student Behavior &amp; Accountability</li> </ul> <p><b>Select Committees (1)</b></p> <ul style="list-style-type: none"> <li>Equity Committee</li> </ul> <p><b>Other Committees (10)</b></p> <ul style="list-style-type: none"> <li>CTE, Gifted, Minority Achievement, School Health, Special Education, etc.</li> </ul>	<ul style="list-style-type: none"> <li>Joint Audit</li> <li>Internal Audit</li> <li>Head Start</li> <li>School Health</li> <li>Safe Schools</li> <li>Disciplinary</li> <li>Special Education Advisory Committee</li> </ul>	<ul style="list-style-type: none"> <li>Academic Achievement</li> <li>Policy &amp; Governance</li> <li>Board Audit</li> <li>Operations, Budget, Fiscal Affairs</li> </ul>

Chapel Hill-Carrboro City Schools	East Lansing Public Schools	Middleton-Cross Plains Area School District	Princeton Public Schools	School District of South Orange & Maplewood
<ul style="list-style-type: none"> <li>• Finance, Facilities &amp; Operations Committee</li> <li>• Policy Committee</li> <li>• Student Success Committee</li> </ul>	<ul style="list-style-type: none"> <li>• Academic and Technology</li> <li>• Finance Committee</li> <li>• Personnel Committee</li> <li>• Facilities Committee</li> <li>• Intergovernmental Committee</li> <li>• Policy Committee</li> </ul>	<ul style="list-style-type: none"> <li>• Teaching and Learning</li> <li>• Policy</li> <li>• Legislative and Community Engagement</li> </ul>	<ul style="list-style-type: none"> <li>• Equity</li> <li>• Operations</li> <li>• Personnel</li> <li>• Policy</li> <li>• Long-term Planning</li> <li>• Student Achievement</li> </ul>	<ul style="list-style-type: none"> <li>• Personnel</li> <li>• Finance</li> <li>• Curriculum &amp; Instruction</li> <li>• Policy</li> </ul>

- The national review focused on a sampling of school divisions in the Minority Student Achievement Network (MSAN), a national coalition of multiracial school districts that APS is a member of.
- MSAN districts have student populations between 3,000 and 33,000 and are most often located in first-ring suburbs or small/mid-size cities.

Stevens Point Area Public School District	Waunakee Community School District	Farmington Public Schools
<ul style="list-style-type: none"> <li>• Educational Services</li> <li>• Business Services</li> <li>• Policy and Legislation</li> <li>• Human Resources</li> </ul>	<ul style="list-style-type: none"> <li>• Goals/Objectives</li> <li>• Budget</li> <li>• Policy</li> <li>• Curriculum</li> <li>• Co-Curricular</li> <li>• Human Resources</li> <li>• Facilities</li> </ul>	<ul style="list-style-type: none"> <li>• Communication/Community Engagement</li> <li>• Finance/Facilities</li> <li>• Policy/Board Governance</li> </ul> <p><b>Strategic Planning Committees</b></p> <ul style="list-style-type: none"> <li>• Collaborative Professional Learning that Supports Equity and Innovation</li> <li>• Culture of Equity and Innovation</li> <li>• Health &amp; Wellness through Social and Emotional Learning</li> <li>• Innovation for Teaching and Learning</li> </ul>

## **Step 1– Individual (5 min)**

- In the row for your table, list the current strengths, challenges/limitations, and opportunities for improvement of the current APS School Board Committee Advisory Committees on this Google DOC

## **Step 2 – Small Group (15 min)**

- Discuss and continue adding to the Google DOC

## **Step 3 – Whole Group (5 min)**

- Each table reports out either 1 strength, challenge/limitation, or opportunity for improvement

## Strengths

- T

## Challenges/Limitations

- E

## Opportunities for Improvement

- S

## **Meeting#3 – January 21**

1. Review additional information about advisory committees from other school divisions
2. Identify the number of advisory committees and purpose/charge that aligns the work of each committee with at least one of the priorities in the 2024-30 Strategic Plan

# Meeting Evaluation

PLUS (+) – What worked tonight	DELTA ( $\Delta$ ) - What could be better

# Appendix

# Meeting Dates & Milestones

Meeting Date	Milestones (from Charge)
November 19, 2024	<ul style="list-style-type: none"> <li>Evaluate the strengths, effectiveness and limitations of the current APS School Board advisory committee organizational structure (#2)</li> </ul>
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March 18, 2025	<ul style="list-style-type: none"> <li>Develop a process, including a proposed timeline, for integrating or transitioning existing committee's structure to its new organization (#4)</li> </ul>
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October	Nov-Feb	March	March - May	June	Summer 2025
Appoint Working Group	Working Group Meetings	Community Engagement	Working Group Meetings & Policy Review Team	School Board Info & Action	Application & formation of committees
<p>Application Window:</p> <p>October 11-23</p> <p>Appointment:</p> <p>November 14 SB Meeting</p>	<p>Monthly Meetings to develop proposed structure for School Board Advisory Committees</p>	<p>Mar 19 – Apr 13</p> <p>30 day public comment on policy revision &amp; gather feedback on proposed SB Advisory Committee structure</p>	<p>Finalize recommendation on SB Advisory Committee structure and revisions to Policy B-3.6.30</p>	<p>Working Group's Recommendation shared with School Board &amp; Revisions to Policy B-3.6.30 presented for Information &amp; Action</p>	<p>Application process and formation or new School Board Advisory Committees</p>

**1. By June 1, 2025, provide the school board with a statement that describes the:**

- Purpose and value of School Board Advisory Committees
- Role of School Board Advisory Committees and desired outcomes for the work of the advisory committees

**2. Work collaboratively with APS staff to:**

- Evaluate the strengths, effectiveness and limitations of the current APS School Board advisory committee organizational structure.

**3. By June 1, 2025, provide the school board with a recommendation for a proposed revision to the APS school board advisory committee structure with rationale**

- The working group will provide the community a draft of its proposed revision to the advisory committee structure by Spring 2025, such that the structure aligns with the priorities in the 2024-30 Strategic Plan; diverse perspectives from APS staff, families, students and community members are included; and committee recommendations are actionable and relevant. The working group will solicit community feedback and use that feedback to develop a recommendation to the school board that defines:

- The name of each proposed school board advisory committee and a charge that aligns the work of the committee with at least one of the priorities in the 2024-30 Strategic Plan
- The role and purpose of subcommittees and process for forming within each of the proposed school board advisory committees
- Reporting structure and expectations for the committee's work
- A proposed membership composition (e.g. # of community members, staff, etc.) for each advisory committee
- Roles and responsibilities of advisory committee members, including leadership on the committee (e.g. Chairs/Vice Chairs, etc.)
- Length of term and term limits of committee members

**4. By June 1, 2025, provide the school board with a recommendation on a transition process to the new advisory committee structure with rationale.**

- The recommendation should include:
  - A process, including a proposed timeline, for integrating or transitioning existing committee's structure to its new organization with the aim to institute changes beginning in the 2025-26 school year unless the working group identifies barriers to do so.